

NUECES COUNTY EMERGENCY SERVICES

DISTRICT #2

FIRE COMMISSIONERS

BOARD MEETING

(Tuesday) January 17, 2012

Meeting Room

337 Yorktown

Corpus Christi, Texas

361.937.2645

6:30 PM



**The Fire Board will meet at the above time and location to
Discuss, Consider and Take Action on the following:**

✓ I. **Swearing in of Board Members**

✓ II. **Election of Officers**

✓ III. **Call Meeting to Order**

CONFIRM ATTENDANCE OF MEMBERS PRESENT AND CONFIRM A QUORUM

✓ IV. **Public Comment**

THE BOARD MAY TAKE NO ACTION ON ITEMS NOT POSTED ON THE AGENDA. HOWEVER THE BOARD MAY SET THE ITEM FOR A SUBSEQUENT AGENDA. THE CHAIR MAY SET TIME LIMITS ON PRESENTATIONS

✓ V. **Approval of Previous Meeting Minutes**

November 15 and December 23, 2011 minutes

✓ VI. **Approval of Treasurer Report/Payment of Bills**

✓ VII. **Creation/Addition of advertising budget line item**

✓ VIII. **Operations Reports**

*Chief's Report
Equipment Report*

IX. **Executive Session**

PUBLIC NOTICE IS GIVEN THAT THE BOARD OF FIRE COMMISSIONERS MAY ELECT TO GO INTO AN EXECUTIVE SESSION ANYTIME DURING THE MEETING TO DISCUSS MATTERS LISTED ON THE AGENDA, WHEN AUTHORIZED BY THE PROVISIONS OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. IN THE EVENT THE BOARD ELECTS TO GO INTO EXECUTIVE SESSION REGARDING AN AGENDA ITEM, THE SECTION OR SECTIONS OF THE OPEN MEETINGS ACT AUTHORIZING THE EXECUTIVE SESSION WILL BE PUBLICLY ANNOUNCED BY THE PRESIDING OFFICER. IN ACCORDANCE WITH THE AUTHORITY OF THE GOVERNMENT CODE, VERNON'S TEXAS CODES, SECTIONS 551.071, 551.072, 551.073, 551.074, 551.0745, 551.076, 551.086, THE BOARD OF FIRE COMMISSIONERS WILL HOLD AN EXECUTIVE SESSION TO CONSULT WITH ATTORNEY (S) INCLUDING MATTERS RELATED TO LITIGATION, DELIBERATE REGARDING REAL PROPERTY, PROSPECTIVE GIFT (S), PERSONELL MATTERS, INCLUDING TERMINATION, ADVISORY BODIES, SECURITY DEVICES, AND/OR ECONOMIC DEVELOPMENT NEGOTIATIONS AND OTHER MATTERS THAT MAY BE DISCUSSED IN AN EXECUTIVE SESSION. THE BOARD OF FIRE COMMISSIONERS, UPON COMPLETION OF THE EXECUTIVE SESSION, MAY IN AN OPEN SESSION TAKE SUCH ACTION AS APPROPRIATE IN ITEMS DISCUSSED IN AN EXECUTIVE SESSION

X. **Adjourn**

In Memory Of If Requested

Doc# 2012880020
4 Pages 1
01/10/2012 3:38PM
Official Records of
NUECES COUNTY
DIANA T. BARRERA
COUNTY CLERK
Fees \$0.00



Nueces County Emergency Services District #2

337 Yorktown
Corpus Christi, TX 78418
Fire Commissioners Minutes
November 15, 2011



Agenda Item #1

Call Meeting to Order:

Meeting called to order by Tony Abbacchi at 1830.
Miguel Rodriguez, Tony Abbacchi, Jennifer Welp, and Stephan Mock are present and confirm a quorum for this meeting.
Donna Eggenberger absent.

Agenda Item #2

Public Comment:

None

Agenda Item #3

Discuss and/or Action: Approval of Previous Meeting Minutes

S. Mock made motion to approve minutes of October 18, 2011 as presented.
J. Welp seconded motion.
Motion passed.

Agenda Item #4

Approval of Treasurer Report/Payment of Bills:

J. Welp made motion to accept financial report with exception of advertising line item.
S. Mock seconded motion.
Motion passed.

Agenda Item #5

Renewal of TCDRS Retirement Plan:

J. Welp made motion to maintain current plan with TCDRS.
M. Rodriguez seconded motion.
Motion passed.

Agenda Item #6

Purchase Ajax 911 Superduty Rescue Kit:

M. Rodriguez made motion to table.
S. Mock seconded motion.
Motion passed.

Agenda Item #7

Cleaning of Bunker Gear:

M. Rodriguez made motion to approve cleaning and repairs to turnout gear.
S. Mock seconded motion.
Motion passed.

Agenda Item #8

Mutual Aid Agreement with Naval Air Station:

M. Rodriguez made motion to approve mutual aid agreement with NAS FD.

J. Welp seconded motion.

Motion passed.

Agenda Item #9

2012 Calendar:

S. Mock made motion to approve 2012 holiday schedule.

J. Welp seconded motion.

Motion passed.

Agenda Item #10

Operations Report:

Agenda Item #11

Executive Session:

None

Agenda Item #12

Adjourn:

J. Welp made motion to adjourn.

S. Mock seconded motion.

Motion passed at 1913.



Nueces County Emergency Services District #2

337 Yorktown
Corpus Christi, TX 78418
Fire Commissioners Minutes
December 23, 2011



Agenda Item #1

Call Meeting to Order:

Meeting called to order by Tony Abbacchi at 1830.

Donna Eggenberger, Miguel Rodriguez, and Tony Abbacchi are present and confirm a quorum for this meeting.

Jennifer Welp, and Stephan Mock absent.

Agenda Item #2

Public Comment:

None

Agenda Item #3

Retiring of 1987 Smeal Pumper Truck:

M. Rodriguez made motion to approve retirement of 1987 Pumper Truck.

D. Eggenberger seconded motion.

Motion passed.

Agenda Item #4

Donation of 1987 Smeal Pumper Truck and 12 sets of Structure Gear to the Linn-San Manuel Fire Department:

M. Rodriguez made motion to donate retired pumper truck and structure gear.

D. Eggenberger seconded motion.

Motion passed.

Agenda Item #5

2012 Board Meeting Calendar:

D. Eggenberger made motion to approve meeting calendar.

M. Rodriguez seconded motion.

Motion passed.

Agenda Item #6

Executive Session:

None

Agenda Item #7

Adjourn:

D. Eggenberger made motion to adjourn.

M. Rodriguez seconded motion.

Motion passed at 1835.



Nueces County Emergency Services District #2

337 Yorktown
Corpus Christi, TX 78418
Fire Commissioners Minutes
December 23, 2011



Agenda Item #1

Call Meeting to Order:

Meeting called to order by Tony Abbacchi at 1830.

Donna Eggenberger, Miguel Rodriguez, and Tony Abbacchi are present and confirm a quorum for this meeting.

Jennifer Welp, and Stephan Mock absent.

Agenda Item #2

Public Comment:

None

Agenda Item #3

Retiring of 1987 Smeal Pumper Truck:

M. Rodriguez made motion to approve retirement of 1987 Pumper Truck.

D. Eggenberger seconded motion.

Motion passed.

Agenda Item #4

Donation of 1987 Smeal Pumper Truck and 12 sets of Structure Gear to the Linn-San Manuel Fire Department:

M. Rodriguez made motion to donate retired pumper truck and structure gear.

D. Eggenberger seconded motion.

Motion passed.

Agenda Item #5

2012 Board Meeting Calendar:

D. Eggenberger made motion to approve meeting calendar.

M. Rodriguez seconded motion.

Motion passed.

Agenda Item #6

Executive Session:

None

Agenda Item #7

Adjourn:

D. Eggenberger made motion to adjourn.

M. Rodriguez seconded motion.

Motion passed at 1835.

Nueces County Emergency Services District #2
Balance Sheet

As of December 31, 2011

Accrual Basis

	<u>Dec 31, 11</u>
ASSETS	
Current Assets	
Checking/Savings	
American Bank-Operating	14,229.34
American Bank-Money Market	61,080.06
Cash Dean Witter-Morgan Stanley	<u>503,217.62</u>
Total Checking/Savings	578,527.02
Other Current Assets	
Allowance for Uncollectible	-365.20
Prepaid Appraisal Fees	1,386.67
PrePaid Income Tax	326.18
Prepaid Insurance	-0.04
Taxes Receivable	<u>27,630.19</u>
Total Other Current Assets	<u>28,977.80</u>
Total Current Assets	607,504.82
Fixed Assets	
Building	750,000.00
Equipment	1,278,415.66
Land	21,741.52
Accumulated Depreciation	<u>-1,005,194.00</u>
Total Fixed Assets	<u>1,044,963.18</u>
TOTAL ASSETS	<u><u>1,652,468.00</u></u>

Nueces County Emergency Services District #2
Balance Sheet

As of December 31, 2011

Accrual Basis

	<u>Dec 31, 11</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Card Service Visa-Richenberg	674.48
Card Service Visa-Scott	67.77
Total Credit Cards	<u>742.25</u>
Other Current Liabilities	
Accrued Interest	6,451.66
Payroll Taxes Payable	0.02
SUTA Tax Payable	-0.02
TCDRS-Payable	1,957.10
Total Other Current Liabilities	<u>8,408.76</u>
Total Current Liabilities	9,151.01
Long Term Liabilities	
N/P-Government Capital Corp.	133,503.45
N/P-Wells Fargo (Bldg.)	373,131.77
Total Long Term Liabilities	<u>506,635.22</u>
Total Liabilities	515,786.23
Equity	
Investment in Gen.Fixed Asset	147,277.00
Unreserved Fund Balance	862,396.99
Net Income	127,007.78
Total Equity	<u>1,136,681.77</u>
TOTAL LIABILITIES & EQUITY	<u>1,652,468.00</u>

Nueces County Emergency Services District #2
Profit & Loss Budget vs. Actual YTD
September 2011 through August 2012

	<u>Sep '11 - Aug 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
Income-Donations	0.00	0.00	0.00
Income-Extra Billed	1,670.00	0.00	1,670.00
Income-Grants	0.00	0.00	0.00
Income-Interest	36.26	0.00	36.26
Income-Miscellaneous	109.00	0.00	109.00
Income-Property Taxes	255,333.58	601,472.00	-346,138.42
Income-Truck Repair Fund	0.00	0.00	0.00
Total Income	<u>257,148.84</u>	<u>601,472.00</u>	<u>-344,323.16</u>
Expense			
Advertising	0.00	0.00	0.00
Appraisal District Fees	2,636.37	7,500.00	-4,863.63
Bank Charges & Postage	527.69	1,600.00	-1,072.31
Cell Phones	1,057.70	3,300.00	-2,242.30
Communication Contracts	1,089.39	3,500.00	-2,410.61
Communications Equipment	0.00	2,000.00	-2,000.00
Equipment Testing	0.00	8,000.00	-8,000.00
Fire Prevention	0.00	1,200.00	-1,200.00
Fuel & Oil	5,083.33	16,000.00	-10,916.67
Insurance-Bldg & Flood	3,844.32	12,000.00	-8,155.68
Insurance-Employee Health	3,478.77	11,000.00	-7,521.23
Insurance-Vehicle	2,801.36	9,500.00	-6,698.64
Insurance-Workers Comp.	2,867.00	12,000.00	-9,133.00
Interest Expense	11,019.68	36,000.00	-24,980.32
Internet Services	322.37	1,200.00	-877.63
Maintenance-Scheduled	5,633.30	25,000.00	-19,366.70
Maintenance-Unscheduled	9,944.63	10,000.00	-55.37
Major Equipment Purchases	649.00	10,000.00	-9,351.00
Membership Dues	20.00	500.00	-480.00
Minor Equip. Purchases	4,121.39	10,000.00	-5,878.61
Office Supplies\Expense	583.54	2,500.00	-1,916.46
Payroll Tax Expense	3,741.07	15,000.00	-11,258.93
Payroll Wages & Salaries	53,789.30	148,750.00	-94,960.70
PC Aitime	912.16	3,000.00	-2,087.84
Physicals/Shots/Drug Test	1,770.00	4,000.00	-2,230.00
Professional Fees	1,560.00	12,000.00	-10,440.00
TCDRS-Retirement Plan	5,327.08	15,000.00	-9,672.92
SCBA Maintenance	400.00	1,200.00	-800.00
SFFMA-Certifications	1,065.00	1,000.00	65.00
Station Maintenance	903.00	10,000.00	-9,097.00
Telephone & Utilities	2,875.65	10,000.00	-7,124.35
TX Commission on Fire Pro...	1,445.00	2,000.00	-555.00
Training-Schools	111.68	10,000.00	-9,888.32
Travel Expenses	1,761.53	2,500.00	-738.47
Uniforms	1,662.65	3,500.00	-1,837.35
Volunteer Incentive Plan	9,710.66	70,000.00	-60,289.34
Total Expense	<u>142,714.62</u>	<u>490,750.00</u>	<u>-348,035.38</u>
Net Income	<u>114,434.22</u>	<u>110,722.00</u>	<u>3,712.22</u>